



**Annual Report  
for the financial year ended  
31<sup>st</sup> March 2014**

**Companies House Registration No. 07087967**

**Charity Commissioner's Registration No. 1138417**

**The Bishop's Meadow Trust**  
**Annual Report for the year ending 31 March 2014**

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**Administrative Information**

The board of directors presents its report and independently examined financial statements for the period 1 April 2013 to 31 March 2014.

The Bishop's Meadow Trust is a registered charity, bound by The Companies Act 2006. The Company is limited by guarantee and does not have a share capital being incorporated on 26 November 2009.

Charity Name: The Bishop's Meadow Trust

Charity registration number: 1138417

Company registration number: 07087967

Registered Office address: Homeleigh, Alton Road, Farnham, Surrey, GU10 5EJ

Operational address: The Treasurer, Homeleigh, Alton Road, Farnham, Surrey, GU10 5EJ

**Directors:**

Currently there are 8 active Directors who are all Trustees (marked by an \*).

<b>Name</b>	<b>Appointed</b>	<b>Resigned</b>	<b>Re-elected</b>	<b>Resigned</b>
Graham Aston*	22 May 2011	5 October 2014	5 October 2014	
Bill Dolan*	24 March 2010	8 July 2012	8 July 2012	
Kevin Dolan	Co-opted 1 August 2014	5 October 2014		
Vic Green*	22 May 2011	5 October 2014	5 October 2014	
Pippa Hoyland*	8 July 2012			
Brian Martin*	Co-opted 27 June 2014	5 October 2014	5 October 2014	
Jim Munro*	8 July 2012			
Ed Partridge	24 March 2010	5 October 2014		
Sheila Scrivens*	3 August 2013			
Tessa Trench*	8 July 2012			

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**Independent Examiners:**

Branston Adams  
Suite 2, Victoria House,  
South Street,  
Farnham,  
Surrey,  
GU9 7QU

**Bankers:**

The Co-operative Bank PLC,  
P. O. Box 101,  
1 Balloon Street,  
Manchester,  
M60 4EP

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## **Chairman's Review**

By Vic Green

The most momentous event of the past year for me was my sudden and totally unexpected election as chairman of the Board of Director's in September 2013; and I have thoroughly enjoyed the experience. This was brought about by our fellow director and chairman – Ed Partridge – taking up a business appointment with The World Wildlife Fund in the Netherlands. This meant that Ed was unable to attend meetings, but the Board wholeheartedly agreed that he remain a Director of the Trust due to his knowledge of land and wildlife matters.

The Trust has undertaken a great deal of maintenance work on the meadows during the year, but the highlight for me was overseeing the creation of a Children's Orchard involving six local schools, one of which – The Abbey School – is for pupils with learning difficulties. We are also developing a School's Educational Pack in conjunction with the schools which we hope will be available during the forthcoming year.

None of the work we have undertaken would have been possible without our volunteers, advisors and my fellow directors. During the year we have held several working parties involving duties such as litter-picking through to tree pollarding and tree felling; plus Ragwort pulling prior to the hay-cut and the removal of Himalayan Balsam along the banks of River Wey and various water-courses that cross the meadows.

In addition, members and volunteers have assisted in other areas of our work such as delivering letters and leaflets, helping out at a Garden Party the proceeds of which were for the benefit of the Trust, organising and running a Bridge/Tea event as well as obtaining preferential rates for the purchase of equipment and the like.

Donations are continuing to arrive, but not at the rate we would like, although a number of members are now donating regularly through standing orders, giving us regular payments. After last year's appeal at the AGM we raised almost £2,000 – a fantastic achievement. But we do need a minimum of at least £4,000 a year for maintenance costs and at least £4,000 a year to pay off our loan. In fact, we have continued to reduce our loan with the Farnham Buildings Preservation Trust [from a start figure of £75,000 down to £65,500] due to the benevolence of several devoted members, and we are very grateful for their continuing support. On top of these costs, we also need to raise monies for "projects" such as the "Orchard". Unfortunately money does not grow on trees!!

I must mention the grants we have received towards our projects from organisations such as The Farnham Institute Charity, Farnham Town Council, The Lions, and other local organisations.

I must also thank on behalf of my fellow director's and myself, advisors, businesses and other charities and trusts such as Surrey Wildlife Trust, Environment Agency, Bourne Conservation Group, Waitrose, Wild Trout Trust, The Floodplain Meadows Partnership, Branston Adams [our accountants], Kidd Rapinet[our solicitors] and many, many others for their continuing advice and assistance both in time and money.

During the year, our newsletter "Meadowlark" has gone from strength to strength, due to the devotion of Jim Munro and those who provide him with articles and photographs.

There has, during the past year, been a noticeable increase in people actually using the meadows, as opposed to those who simply use it for access. Power walkers, dog walking, fishing and school visits have all been on the increase, as well as people just going for a stroll with their children.

And finally, as per my predecessor, I look forward with great encouragement to the coming year, and on behalf of the Board I would like to extend my sincere gratitude to all who have committed time and money to help look after this wonderful green space in the heart of Farnham.

**The Bishop's Meadow Trust**  
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## **Board Report**

By the Directors

### **Our Aims, Objectives and Activities**

Our purposes, as set out in our memorandum and articles of association, are as follows.

To acquire, manage and maintain land known as Bishop's Meadow for the benefit of the inhabitants of Farnham, Surrey, and the surrounding area:

- a) as a public open space for the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants and/or
- b) to promote the conservation protection and improvement of the physical and natural environment including by promoting biological diversity.

### **Management of The Bishop's Meadow Trust**

The Trustees are empowered to take such steps as are necessary to achieve the Trust's objects and this includes making appropriate arrangements for the sound management of its business. It does this with the assistance of conservation organisations such as Surrey Wildlife Trust, the Environment Agency and the Wild Trout Trust.

The Management Plan and conservation issues are delegated by the Trustees to Ed Partridge, Vic Green, and Jim Munro. With their environmental and local knowledge they have created a sustainable management programme. This is a rolling plan which is kept under constant review.

Fund raising and events for the fiscal year were co-ordinated by Vic Green, Pippa Hoyland, Jim Munro, and Tessa Trench with assistance from other directors, members and volunteers.

When meetings are held in conjunction with various working groups, a director is always present.

### **Statement of Trustees' Responsibilities Relating to Financial Statements**

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the incoming resources and the application of such resources during the year and of its state of affairs at the end of each year. In preparing financial statements giving a true and fair view, the Trustees follow best practice:

1. select suitable accounting policies and then apply them consistently;
2. make judgements and estimates that are reasonable and prudent;
3. state whether applicable accounting standards and statements of recommended practice have been followed; and
4. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

**The Bishop's Meadow Trust**  
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**Internal Control**

The Trustees appoint the directors to take overall responsibility and for ensuring that the Trust has an appropriate system of controls, financial or otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain its financial position and to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2011 and the trust deed.

Both Trustees and Directors are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Reserves Policy**

The Bishop's Meadow Trust policy is to set aside funds to meet future financial risks associated with uncertainties and other contingencies that are identified. Currently, all funds not donated for specified purposes are set aside for the following:

1. repayment of the Farnham Buildings Preservation Trust loan;
2. the purchase, servicing and running of equipment for maintaining the meadows;
3. funding programmes aimed at enabling the growth of funding available to Bishop's Meadow Trust; and
4. funding for major development projects.

**Risk Management Policy**

The Bishop's Meadow Trust is committed to a policy to identify, monitor and manage the risks that might adversely affect the activities in which it is involved. In this context, risk is defined as the potential for loss, financial and reputation, inherent in the business capitalisation environment in which the Bishop's Meadow Trust operates and in the nature of the transactions undertaken. The Trustees are satisfied that risk profiles are continually compiled and assessed, are kept under continuous review and that appropriate action is identified to mitigate the consequences of the risks. A Health & Safety Plan is continually being reviewed and important items are prioritised.

We have both Public Liability insurance and Employee Liability insurance for both sub-contractors and volunteers.

Those using tools or machinery which are unfamiliar to them, are given training.

**Investment Powers, Policies and Performance**

The Trustees have wide investment powers and adopt investment policies appropriate to the nature of the funds for which the investments are held.

**Loans and Grant making Policy**

The Trustees consider philanthropic loans and grants are essential for work on the Meadows and encourage philanthropic individuals, businesses and organisations to provide loan and grant opportunities to the Trust.

**Relationships with Strategic Partners**

Trustees participate in and are guided by independent ecological experts.

The Bishop's Meadow Trust has links and relationships with a number of organisations who provide a range of educational, administrative and environmental services and it is committed to the development of an Affiliate Network of businesses in and around Farnham.

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**Strategic Partners include:**

- Surrey Wildlife Trust
- Nature Watch
- Environment Agency
- Open Spaces Society
- Floodplain Meadows Partnership
- Bourne Conservation Group
- The Wild Trout Trust

**Generally**

This report is prepared in accordance with the special provision of the Companies Act relating to small companies (Section 419(2) of the Companies Act 2006).

Signed on behalf of the board of directors on  
by

GRAHAM ASTON

Graham Aston  
Director



**The Bishop's Meadow Trust**  
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## **Trustees Report**

By Graham Aston (Director, Company Secretary & Treasurer)

### **Introduction – Financial, Governance and Events**

2013-14 has been another truly remarkable year for The Trust.

During the year we transferred our registered office from Kidd Rapinet to our Company Secretaries home address. This meant that mail was coming directly to the Trust, rather than through a third party.

In finance, the Trust has reduced the loan with The Farnham (Preservation Building) Trust Ltd., [originally for £75,000] down to £65,500. We have also, through contacting members and donors, managed to obtain signatures on gift aid forms thus enabling us to increase our gift aid from HMRC; and we have received grant monies that have enabled us to purchase much needed equipment to help us with our day-to-day maintenance of our land, river and water courses. All are to be thanked for supporting the Trust for its work on behalf of the people of Farnham and the visitors to the town.

We finalised our dealings with Lloyds Bank and now have a working relationship with the Co-operative Bank, which so far, has been running very smoothly

Also during the year we have obtained Trustee Liability Insurance, a pre-caution should an unfortunate event occur.

Our fund raising activities brought us a cheque for £340 from Waitrose and the local supermarket is continuing to support us during the 2014/2015 year. Our first Bridge/Tea event was a great success and this brought in approximately £480 after expenses. And, our biggest event was a Garden Party on 14<sup>th</sup> September kindly put on by one of our members in her garden and this raised in excess of £1200 for the Trust.

A decision was made to hold a members evening in early December at a local public house, when the directors could talk to the members about forthcoming works on the meadows and what had already been achieved. This was attended by 20-30 members and the evening was a success.

Our PR activities need a considerable face lift, and the Trust decided to appoint a consultant to assist us in this matter to produce “a communications strategy”. We duly appointed Julie Jackson, a local resident, who supplied us with a very thorough document, which was just what we wanted, and this will be utilised during our next fiscal year.

Our AGM was held on 3<sup>rd</sup> August 2013 at a new venue this year. This venue was provided by the Pentecostal Church in Red Lion Lane and was a great success; being attended by in excess of 30 members We received donations after the event which totalled approximately £2,000.

The annual hay cut brought in the sum of £450, but we encountered payment problems with the farmer; so we have appointed a new farmer for the 2014 cut.

At the very end of this financial year, a project that had taken many months of planning came to fruition – the “orchard” project – in conjunction with six local schools. The site clearance and fencing had been completed, and on the 26th March the children and their teachers and carers arrived to plant the trees. The mayor watched over 100 children enjoying the occasion and officially opened the orchard. We will now have to await the results.

The Trust applied to Natural England for an Entry Level Stewardship Scheme which we hoped would bring us in an income in the region of £1,500 per annum. This project is moving very slowly, but is still on our agenda.

## **The Bishop's Meadow Trust** **Annual Report for the year ending 31 March 2014**

Our purchase of a “brush mower” to cut through long grass, nettles, brambles and scrub-land has been a wonderful investment. The machine has been used many times, and has been nick-named “the brute” due to its immense power. This asset was purchased thanks to a very generous grant by the Farnham Institute Charity and our benevolent supplier, George Cann Garden Machinery who gave a very good discount. All of our plant and equipment is stored in premises adjacent to the meadow under the watchful eye of our chairman, who has provided storage facilities and insurance.

During the year, the Trust has continued to build links with like-minded organisations such as the Bourne Conservation Group and to strengthen relationships with Surrey Wildlife Trust and the Environment Agency, to name but three. We are also a member of the Farnham Rivers Partnership Group and have continued to establish links with other organisations such as the prestigious Floodplain Meadows Partnership. These bodies give invaluable support to the Trust, for which is it very grateful.

Bishop's Meadow Trust hopes to get more people and organisations aware and energized about what it is achieving. We expect:

- i. sustainable ecological enhancements to the Meadows;
- ii. individuals to exert themselves and care about Bishop's Meadow Trust philosophy of sustainable community open spaces and perhaps make further charitable contributions to the Trust; and
- iii. to support them to achieve our joint aims of a better environment for our beautiful town of Farnham.

Assisting individuals to become volunteers to improve The Bishop's Meadow helps people develop self-confidence, improve skills and realise the true worth of the environment we all live in. We do our utmost to assist individuals through our connections and our network of experienced Environmental Mentors, Partners and Affiliates.

We believe individuals with a passion to improve the environment and a quest for developing knowledge and skills should be given the opportunity to become involved with the work of the Trust.

### **What we are trying to achieve**

The Trust aims to enrich the lives of residents of Farnham and the surrounding areas through the medium of maintaining and enhancing a vibrant floodplain meadow, a living space in the heart of the town that benefits people and wildlife.

We focus our thinking on our meadow activities as we consider a healthy water meadow is our primary reason for what we are here to achieve. We look to create a strong working relationship with all societies in Farnham who share our aims with the environment. We determine what actions and programmes we need for all of the people and organisations we work with.

Anyone donating their time and/or money to Bishop's Meadow Trust is able to see exactly where their donation has been employed, from simply looking at our financial statement(s), to becoming directly involved in a Bishop's Meadow Trust event or being engaged with the Trust on a linked programme or project. We hope to identify a clear path toward long-term sustainable success whilst helping individuals feel a sense of achievement through their contributions, and enable corporate donors to add value through their generosity.

Bishop's Meadow Trust wants to influence and be influenced by Donors or Friends of the Bishop's Meadow. We offer excellent philanthropic partnership opportunities specially designed for individuals who lead busy business lives.

Through our Jam and Jelly orchard project and its links with six local schools, we are involving young people in the Meadows. Our aim is that they will grow to know them as places not only of great beauty, but also as somewhere where they can have fun and learn about wildlife and the natural world.

**The Bishop's Meadow Trust**  
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**Our Vision**

To create and protect a semi-natural wild space for the people of Farnham to enjoy and experience an array of British wildlife in our town

We hope in the coming year that more individuals with a passion to improve the environment and a quest for developing knowledge and skills will become involved with the work of the Trust.

**Generally**

The Trustees have complied with the duty in section 4 of the 2011 Charities Act to have due regard to guidance published by the Charity Commission. The Charity's aims and objectives, as stated in the Directors' Report, identify how our activities are for the public benefit.

Signed on behalf of the Trustees on  
by

GRAHAM ASTON

Graham Aston  
Director

**The Bishop's Meadow Trust**  
**Annual Report for the year ending 31 March 2014**

**Independent Examiner's Report to the Trustees of The Bishop's Meadow Trust (a Charitable Company)**

I report on the accounts of the company for the year ended 31 March 2014, which are set out on pages B2 to B8.

**Respective Responsibilities of Trustees and Examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by company law to prepare accrued accounts, and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed by: Paul Adams

Dated: 12 December 2014

Paul B Adams  
FCCA  
Branston Adams  
Suite 2  
Victoria House  
South Street  
Farnham  
Surrey  
GU9 7QU

**The Bishop's Meadow Trust**  
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**Financial Statements**

Total funds as at 31 March 2014 were £156,315. This being the fourth year of activity.

**Statement of Financial Activities for the Period Ending 31 March 2014**

	Notes 2014	Unrestricted Funds 2014 £	Restricted Funds 2014 £	Total Funds 2014 £	Total Funds 2013 £
<b>Incoming resources</b>					
Incoming resources from generated funds:					
Voluntary income – subscriptions and donations	1	3913	26211	30124	13148
Activities for generating funds	2	1842	NIL	1842	1235
Investment income		NIL	NIL	NIL	NIL
Incoming resources from charitable activities		NIL	NIL	NIL	NIL
		NIL	NIL	NIL	NIL
<b>Total Incoming Resources</b>		<b>5755</b>	<b>26211</b>	<b>31966</b>	<b>14383</b>
<b>Resources expended</b>					
Costs of generating funds:					
Costs of generating voluntary income	4	491	NIL	491	838
Fundraising trading: cost of goods sold and other costs		NIL	NIL	NIL	NIL
Investment management costs		NIL	NIL	NIL	NIL
Charitable activities		NIL	NIL	NIL	NIL
Governance costs	5	1170	NIL	1170	1046
Other resources expended	6	3613	860	4473	2934
Depreciation	7	25	1145	1170	645
<b>Total Resources Expended</b>		<b>5299</b>	<b>2005</b>	<b>7304</b>	<b>5463</b>
<b>Net Incoming Resources for the Year</b>		<b><u>456</u></b>	<b><u>24206</u></b>	<b><u>24662</u></b>	<b><u>8920</u></b>
<b>Reconciliation of Funds</b>					
Total funds brought forward		4294	127359	131653	122733
<b>Total Funds Carried Forward</b>		<b><u>£4750</u></b>	<b><u>£151565</u></b>	<b><u>£156315</u></b>	<b><u>£131653</u></b>

The statement of financial activities incorporates the income and expenditure account. The results for the year derive from continuing activities and there are no gains or losses other than those shown above.

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**Balance Sheet as at 31 March 2014**

	Notes	Unrestricted Funds 2014 £	Restricted Funds 2014 £	Total Funds 2014 £	Unrestricted Funds 2013 £	Restricted Funds 2013 £	Total Funds 2013 £
<b>Fixed Assets</b>							
Tangible Assets at Cost	7	75	202145	202220	NIL	191290	191290
<b>TOTAL FIXED ASSETS</b>		<u>75</u>	<u>202145</u>	<u>202220</u>	<u>NIL</u>	<u>191290</u>	<u>191290</u>
<b>Current Assets</b>							
Debtors	8	1450	NIL	1450	NIL	6040	6040
Cash at bank and in hand	9	8379	9809	18188	4294	2529	6823
<b>TOTAL CURRENT ASSETS</b>		<u>9829</u>	<u>9809</u>	<u>19638</u>	<u>4294</u>	<u>8569</u>	<u>12863</u>
<b>TOTAL FIXED AND CURRENT ASSETS</b>		<b>9904</b>	<b>211954</b>	<b>221858</b>	<b>4294</b>	<b>199859</b>	<b>204153</b>
Less current liabilities		(42)	(65500)	(65542)	NIL	(72500)	(72500)
<b>TOTAL ASSETS</b>		<b><u>£9862</u></b>	<b><u>£146454</u></b>	<b><u>£156315</u></b>	<b><u>£4294</u></b>	<b><u>£127359</u></b>	<b><u>£131653</u></b>

**Funds of the Charity**

Restricted	146454	127359
Unrestricted	9862	4294
<b>TOTAL FUNDS</b>	<b><u>£156315</u></b>	<b><u>£131653</u></b>

- These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small entities.
- For the period ended 31 March 2014 the company was entitled to the exemption under s477 of the Companies Act 2006.
- The members have not required the company to obtain an audit of its accounts for the year in accordance with s476; and
- The directors acknowledge their responsibilities for:  
 Ensuring that the company keeps accounting records which comply with the Companies Act 2006; and  
 Preparing accounts which give a true and fair view of the state of the company's affairs at the end of the financial year and of its profit or loss for the period in accordance with the requirements on the Companies Act 2006 relating to accounts so far as applicable to the company.

Dated: 12/12/2014

Approved on behalf of the Trustees by:

GRAHAM ASTON

Graham Aston

**The Bishop's Meadow Trust**  
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**NOTES TO THE ACCOUNTS**

**1. Accounting Policies**

**a) Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and the Charities Act 2011.

The statements are prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective 2008).

**b) Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Funds designated for a particular purpose are shown as restricted funds.

There are three restricted funds, which are designated for the purposes of purchasing and maintaining the Bishops Meadow, planting and maintaining orchard trees & paying off the loan we have with The Farnham Preservation Trust. These funds consist of donations and subscriptions. These funds are held as cash at our bank, available with immediate access.

**c) Incoming Resources**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Donations from individuals and charitable organisations are recognised on a receipts basis.

Legacies are regarded as receivable when the money is received. Grants are accounted for on an accruals basis. Income from activities for generating funds is recognised on an accruals basis.

**d) Resources Expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated based on the estimated amount attributable to that activity.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

**e) Investments**

Any investments will be capitalised and included at market value. At present there are no investments.

**f) Unpaid Volunteers**

The Trustees are all unpaid volunteers. The value of their services is not reflected in the statement of financial activities.

**g) Asset Policy Note**

Fixed assets with a cost below £1,000 are not capitalised.

Tangible Fixed Assets.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

- Plant and machinery at 25% on cost
- Land is not depreciated i.e. at nil%

**The Bishop's Meadow Trust**  
**Annual Report for the year ending 31 March 2014**

**2. Incoming Resources**

Note No.		2014			2013		
		Restricted Amount £	Unrestricted Amount £	Total £	Restricted Amount £	Unrestricted Amount £	Total £
<b>1</b>	<b>Voluntary Income</b>						
	Subscriptions & Donations	10000	2990	12990	4804	3476	8280
	Donations via Charity Checkout	0	0	0	0	930	930
	Gift Aid written off	0	(786)	(786)	0	0	0
	Gift Aid – Year Ending 31/03/11	0	14	14	954	0	954
	Gift Aid – Year Ending 31/03/12	0	23	23	2260	0	2260
	Gift Aid – Year Ending 31/03/13	0	(203)	(203)	710	0	710
	Gift Aid – Year Ending 31/03/14	0	1450	1450	0	0	0
	Refund of Bank Charges	0	418	418	0	14	14
	Bank Interest	0	7	7	0	0	0
	Orchard Project	1470	0	1470	0	0	0
	Loan donations	11961	0	11961	0	0	0
	Plant & Equipment	2750	0	2750	0	0	0
	Meadow Maintenance	30	0	30	0	0	0
	<b>TOTAL</b>	<b><u>£26211</u></b>	<b><u>£3913</u></b>	<b><u>£30124</u></b>	<b><u>£8728</u></b>	<b><u>£4420</u></b>	<b><u>13148</u></b>
<b>2</b>	<b>Activities Generating Funds</b>						
	Concert	0	0	0	0	248	248
	Autumn Fair	0	0	0	0	432	432
	Maltings Fair	0	0	0	0	105	105
	Hay Cut	0	50	50	0	450	450
	Garden Fete	0	1235	1235	0	0	0
	Bridge/Tea	0	557	557	0	0	0
	<b>TOTALS</b>	<b><u>£0</u></b>	<b><u>£1842</u></b>	<b><u>£1842</u></b>	<b><u>£0</u></b>	<b><u>£1235</u></b>	<b><u>£1235</u></b>

The maximum donation received from any one individual or party was £10,000.



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**Note No. 3 Loan Agreement**

A sum of £75,000 was the subject of a mortgage agreement between The Farnham (Building Preservation) Trust and The Bishop's Meadow Trust whereby the sum was paid to Sir Ray Tindle (the beneficiary) for the second (and final) tranche of land in the sum of £70,000, plus the outstanding sum of £5,000 from the purchase of the first tranche of land. This sum did not go through the accounts of The Bishop's Meadow Trust, but through their solicitor's account held by Kidd Rapinet.

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**3. Resources Expended**

Costs of charitable activities represent direct charitable expenditure. Charitable expenditure during the year was as follows:

Note No.		2014			2013		
		Restricted Amount £	Unrestricted Amount £	Total £	Restricted Amount £	Unrestricted Amount £	Total £
<b>4</b>	<b>Event Expenditure</b>						
	KidsFest	0	146	146	0	120	120
	Autumn Fair	0	0	0	0	718	718
	Bridge/Tea	0	74	74	0	0	0
	Garden Fete	0	271	271	0	0	0
	<b>TOTAL</b>	<b>£0</b>	<b>£491</b>	<b>£491</b>	<b>£0</b>	<b>£838</b>	<b>£838</b>
<b>5</b>	<b>Governance Costs</b>						
	Insurances	0	785	785	0	752	752
	Waverley License Fee	0	70	70	0	70	70
	Bank Charges	0	142	142	16	208	224
	Gift Aid Service Charge	0	173	173	0	0	0
	Independent Examiners Fee	0	FOC	FOC	0	FOC	FOC
	<b>TOTALS</b>	<b>£0</b>	<b>£1170</b>	<b>£1170</b>	<b>£16</b>	<b>£1030</b>	<b>£1046</b>
<b>6</b>	<b>Other Resources Expended</b>						
	Loan Interest	0	0	0	744	0	744
	Bat Boxes	0	0	0	600	0	600
	Legal & Land Registry Fees	0	235	235	900	0	900
	IT Expenses	0	83	83	0	39	39
	Room Hire	0	50	50	0	108	108
	Printing / Stationery /Stamps	0	252	252	0	60	60
	Oak Bench	0	0	0	0	200	200
	General Equipment	0	0	0	20	52	72
	Plant / Machinery	0	640	640	0	0	0
	Orchard Project	860	0	860	0	0	0
	Meadow Maintenance	0	2158	2158	0	0	0
	Membership / Sundries	0	195	195	0	318	318
	<b>TOTAL</b>	<b>£860</b>	<b>£3613</b>	<b>£4473</b>	<b>£2264</b>	<b>£670</b>	<b>£2934</b>

Red = amendment made after approval due to typing error. "TOTAL" figure was correct.

The Trustees neither received nor waived any emoluments during the year. The charity employed no staff, hence incurred no staffing costs during the period.

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The cost of generating funds is not part of direct charitable activities but is carried out in order to generate incoming resources to support those activities, and include all fund raising expenditure. For example, insurance for a specific event is included in the figures above, if applicable.

The Trustees neither received nor waived any emoluments during the year. The charity employed no staff, hence incurred no staffing costs during the period.

**4. Balance Sheet**

**Note 7 Tangible Fixed Assets**

	2014			
	Restricted Plant / Equipment £	Unrestricted Plant / Equipment £	Restricted Land £	Total £
<b>Costs brought forward from 31.03.2013</b>	<b>2580</b>	<b>Nil</b>	<b>190000</b>	<b>192580</b>
Additions for year ending 31.03.2014	2000	100	10000	12100
<b>Costs as at 31.03.2014</b>	<b><u>4580</u></b>	<b><u>100</u></b>	<b><u>200000</u></b>	<b><u>204680</u></b>
Depreciation brought forward 31.03.2013	1290	NIL	NIL	1290
Charge for year ending 31.03.2014	1145	25	NIL	1170
<b>Depreciation Costs as at 31.03.2014</b>	<b><u>2435</u></b>	<b><u>£25</u></b>	<b><u>£NIL</u></b>	<b><u>2460</u></b>
<b>Net Book Value as at 31.03.2014</b>	<b><u>£2145</u></b>	<b><u>£75</u></b>	<b><u>£200000</u></b>	<b><u>£202220</u></b>

**Note 8: Debtors**

Gift Aid 2014	£ 1450
<b>TOTAL</b>	<b><u>£ 1450</u></b>

**Note 9 Cash at Bank and In Hand**

Amount recorded on Co-op bank statement for No.1 account as at 31.03.2014:	£18052
Amount recorded on Co-op bank statement for No.2 account as at 31.03.2014:	£83
Petty Cash account	£ 53
<b>TOTALS</b>	<b><u>£18188</u></b>

Unrestricted sum is	<b><u>£8379</u></b>
The remainder is Restricted	<b><u>£9809</u></b>

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**5. Taxation**

The Trust, having charitable status, is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992, to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

**6. Statement of Funds**

<b>Movements in funds:</b>	As at 31.03.2013 £	Incoming Resources £	Outgoing Resources £	<b>Totals as at 31.03.2014 £</b>
Restricted	127359	26211	(2005)	151565
Unrestricted	4294	5755	(5299)	4750
<b>TOTALS</b>	<b><u>£131653</u></b>	<b><u>£31966</u></b>	<b><u>£(7304)</u></b>	<b><u>£156315</u></b>

**7. Related Party Transactions**

During the year no Trustees were reimbursed for mileage, 'phone calls, use of computer and printing facilities, paper, and the like for general expenses.

The following Trustees were reimbursed for invoices that they had paid on behalf of the Trust:

Lloyds No.1 Account

Graham Aston [GA] (chq 91) for Waverley BC licence fee: £70.00  
 Jim Munro [JM] (chq 92) for photocopying AGM documents: £99.00  
 Tessa Trench [TT] (chq 94) postage of AGM documents: £92.00.  
 Vic Green [VG] (chq 96) padlock and chain for securing brushmower: £42.00  
 VG (chq 146) tool boxes: £450.00  
 VG (chq 150) herbicide and willow pollarding: £295.38  
 VG (chq 151) petrol for mower and beer for garden party: £82.96  
 GA (chq 152) footpath closed signs: £149.40

Lloyds No.2 Account

VG (chq 52) petrol for mower: £27.18

Co-op No.1 Account

JM (chq 03) Garden party raffle tickets, etc: £78.00  
 VG (chq 04) Lopping trees and beer for the garden party: £58.00  
 VG (chq 05) Flyers for the garden party: £54.76  
 VG (chq 07) Flowers for Lou James: £30.00  
 TT (chq 08) Hire of hall for bridge / tea event: £54.00  
 GA (chq 10) Companies House: £13.00  
 GA (chq 15) Flowers for Emily Joyce: £40.00  
 GA (chq 17) Stamps: £18.00  
 VG (chq 22) Orchard project: £120.57  
 VG (chq 25) Orchard Project: £78.07

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Co-op No.2 Account

VG (chq 01).Petrol can: £4.99

VG (chq 02).Petrol: £15.24

VG (chq 03).Various items for meadow maintenance: £61.49

VG (chq 04).Removing fallen willow tree: £40.00

**8. In-Kind Support**

In-kind support was provided as follows.

- Branston Adams - accountancy services.
- Kidd Rapinet – solicitor's services.
- Surrey Wildlife Trust, the Environment Agency, the Woodland Trust and other similar organisations – general advice on flora, fauna, rivers and trees.
- Member - Ed Partridge obtained free research time from an organisation.
- Community Associates – Continued tailoring Salesforce database and website requirements to the needs of the Trust.
- All Trustees have given computer and printing facilities, paper, telephone charges, mileage and other general expenses, free of charge.

NB. The above donations from Community Associates are standard discounted charity rates for Salesforce implementers and charity rates for website build and implementation.